

JOB DESCRIPTION: CHAPLAIN

Responsible to: LC&CC Management Board

Qualifications: Ordained Pastor or Seminarian

Responsibilities:

1. Live on-site during the week.
2. Abide by all camp rules, recognizing the Program Coordinator as the leader of the camp program.
3. Participate in all camp activities.
4. Support the Program Coordinator, Camp Manager, Assistant Program Coordinator, Counsellors and other support staff.
5. Attend all staff meetings.
6. In cooperation with the Program Coordinator, be responsible for all camp worship events. He/She is encouraged to involve other persons in the planning and conducting of these experiences.
7. Participate in small group activities. Assist regularly and where necessary in Bible studies.
8. Handed in to the Program Coordinator by the end of the week a completed camp evaluation form .
9. Serve as assistant to the Assistant Program Coordinator in the event of the Program Coordinator's absence.
10. Participate and assist the Counsellor-in-Training program in cooperation with the Assistant Coordinator.
11. Serve as a facilitator between the Camp Manager and the Camp Management Board as well as the Program Coordinator and the Camp Manager in the event of a crisis.

To fulfill these duties and responsibilities, LC&CC will provide the chaplain with accommodations, meals and resource manuals (one month before services on site). If necessary a tour of the camp and description of camp routines and activities will be provided. The camp will not pay the chaplain. Rather, in accordance with a decision of the Eastern Canada Synod parish pastors are encouraged to serve the camp with full salary without loss of vacation time one week per year (1985 Minutes, page 184, and item 33). In effect congregations are to provide salary to chaplains as a form of support to the camps.